

All About Me Presentation Handout

Objective:

Create and present a slide presentation introducing yourself to the class.

Creating Your Slide Presentation:

- Use a base template to create a slide with your information.
- Add formatting (clip art, shapes, background color, pictures, etc.).
NOTE: There must be a coherent theme established for your presentation.
- Change your font color and font style.
- Apply font attributes.
- Add slide transition, animation features, and sound effects.
- Edit work for grammar and spelling.

Presenting Your Slide Presentation:

- Have a printed copy of your presentation so you glance at your notes and then look at the audience rather than looking at the projection screen.
- Make notes of key points and questions on your printed copy.
- Use a wireless remote if you have one.
- You can stand behind a podium or walk around for effect, just don't block the presentation.

NOTE: Make sure your presentation appropriately addresses copyright issues!